



**WEDDING/EVENT REQUEST FORM**

*This form is to be completed by the prospective bride and groom or representative and returned to the church office accompanied by a non-refundable \$150 deposit. The Minister of Pastoral Care must be contacted. No date will be confirmed until the deposit is received and an appointment has been confirmed with the Minister of Pastoral Care. Ceremony confirmations are contingent upon the date being available, approval of Pastor and Minister of Pastoral Care, and the understanding and adherence to the enclosed policies.*

**Please Print** Date: \_\_\_\_\_

**BRIDE'S INFORMATION**

Name \_\_\_\_\_  
 Address \_\_\_\_\_  
Number & Street Apt # City State Zip  
 Phone (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Age \_\_\_\_\_  
Day Evening  
 Email Address \_\_\_\_\_  
 Member of SJBC:  Yes  No But I am member of \_\_\_\_\_  
 I do not have a church home

If you are not a member of St. John Baptist Church, how did you learn about SJBC and why have chosen to hold your wedding at this church in particular?  
 \_\_\_\_\_  
 \_\_\_\_\_

**GROOM'S INFORMATION**

Name \_\_\_\_\_  
 Address \_\_\_\_\_  
Number & Street Apt # City State Zip  
 Phone (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Age \_\_\_\_\_  
Day Evening  
 Email Address \_\_\_\_\_  
 Member of SJBC:  Yes  No But I am member of \_\_\_\_\_  
 I do not have a church home

If you are not a member of St. John Baptist Church, how did you learn about SJBC and why have chosen to hold your wedding at this church in particular?  
 \_\_\_\_\_  
 \_\_\_\_\_

**WEDDING INFORMATION**

Rehearsal Date: \_\_\_\_\_ Day: \_\_\_\_\_ Start – End Time: \_\_\_\_\_  
 Sanctuary Number of Guests Expected: \_\_\_\_\_  Fellowship Hall/Kitchen Number of Guests Expected: \_\_\_\_\_  
 Wedding/Reception Date: \_\_\_\_\_ Day: \_\_\_\_\_ Start – End Time: \_\_\_\_\_  
 Sanctuary Number of Guests Expected: \_\_\_\_\_  Fellowship Hall/Kitchen Number of Guests Expected: \_\_\_\_\_

**COUNSELING**

Premarital counseling is required by every couple to be married before the wedding ceremony can take place at St. John Baptist Church or by a St. John Baptist Church minister.  
 Has a St. John Minister of Pastoral Care been contacted?  Yes  No  
 Have both Bride and Groom received Premarital Counseling from a Pastor or Minister?  Yes  No  
 If yes, what date? \_\_\_\_\_  
 Have Bride and Groom taken St. John Bible Institute “ Before You Say I Do Class”?  Yes  No  
 If yes, what date? \_\_\_\_\_